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## EFFECTIVE SEVERE WEATHER PLAN WORKSHEET

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1. Who is the designated weather watcher? \_\_\_\_\_

2. Identify thresholds and actions:

Threat	Threshold(s)	Actions
Flooding		
Heat		
Lightning		
Severe thunderstorms/Tornadoes		
Winter Weather		

3. Communication: How will the threat be communicated and with whom?

List methods of communicating with staff and visitors (should be at least three methods)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

4. Sheltering: Identify shelter areas:

Move from this area	To this area

5. Training: Train all staff and their roles:

a. Training Completed: \_\_\_\_\_

6. Sheltering Drills:

a. Drill Completed: \_\_\_\_\_

b. Time to shelter: \_\_\_\_\_

7. Leaving the shelter area:

a. Who decides?: \_\_\_\_\_

b. How is this communicated?: \_\_\_\_\_