

Attendees:

ABRFC - Billy Olsen

CNRFC - Rob Hartman, Pete Fickenscher

NWRFC - Joe Intermill

OCWWS - Mary Mullusky, Randy Rieman

OHD - Jon Roe, Joe Gofus, Chris Dietz

1. Q&A related to draft schedule (distributed prior to the meeting).

- Schedule is too detailed in some ways. CAT would like to get a better sense of 'orchestration' of major tasks. The image also doesn't show dependencies between tasks. Chris said it would be converted to an MSProject file, where fine detail can be shown or hidden ("rolled up") depending on the audience.

- Chris noted that the schedule's use of terms BOC, IOC, and FOC will be eliminated. They are too confusing, and Karel recommended last week that we refrain from using them.

- Need to add AWIPS II tasks (the ones referenced in the Raytheon-Delft report) - Chris has an outstanding action to give feedback to Karel.

- What does "Hardware installation at 4 RFCs" mean under Phase 3? Is this anything to do with AWIPS hardware? No, it's the result of whatever comes out of the hardware evaluation (shown in Phase 2). For CAT sites it's likely more of an upgrade than an installation. The target date for these installations to begin is October 2008, which the CAT thinks won't give us enough time for procurement. Chris will get more detail from Karel next week.

- What are the "Progress workshops"? Are these supposed to be face-to-face? What with the weekly meetings, monthly GoTo meetings, workshops..... is it practical to have them this frequently? It was noted that they line up with the Release milestones. We recalled the need to provide new RFCs with a basic installation and provide them with a first-level workshop, akin to the CAT April 2007 workshop. JoeG mentioned that during Karel's visit last week we had discussed the notion of employing CAT members to travel with Delft to the other 9 RFCs, to share their own experiences and help get RFCs engaged. Chris asked if the CAT members were OK with this proposal? All CAT members agreed to assist.

2. Response to earlier SSARRESV question from Harold

- The first step is to get RES-SNGL migrated into CHPS because it was identified as being of use to the most RFCs. The problem is, of course, that NWRFC has to wait longer, even though approx 75% of all NWRFC segments contain SSARRESV. Chris's current approach is to have the same developer who does RES-SNGL go on to address SSARRESV afterwards. After some detailed discussion, Chris concluded that she will

have the developers (Sudha, Cham) look at both operations (RES-SNGL and SSARRESV) together, with a view to making the RES-SNGL implementation flexible enough to easily accommodate SSARRESV requirements, thereby minimizing the wait time for SSARRESV. If, for some reason, there's little or no commonality between the operations, it might be better to have different developers working on them in parallel. NWRFC said they were comfortable with this approach. A similar approach would be taken with the routing operations.

3. Discussion of the first all-RFC GoTo meeting.

- We're definitely not ready now; but we should be ready when the new Gantt chart and the Gap Analysis from Apex are available.

- Status on Gap Analysis: Chris and Joe are meeting with Apex tomorrow (Fri 2/29) to go over the findings. The interviews didn't address priorities of operations. It isn't yet clear what the scope of the document will be. [Author's note: the Gap Analysis won't address Delft's detailed analysis of NWSRFS look-alike operations in FEWS to see what extra functionality might be required; this activity has not yet commenced, but is shown as being complete by the end of March 2008. I will ask Karel what his plan is.]

- Chris will check with Karel about the "interviews" entry on the schedule for the next 9 RFCs - the schedule indicates they're supposed to begin in April 2008; if true, we need to let those RFCs know what's coming. Suggested date for GoTo meeting was April 3, at the usual CAT call time. Additional suggestion that we target the same (e.g. first) Thursday in every month. Jon noted a conflict with an AWIPS meeting the first Thursday of every month. [Author's side note: perhaps on Apr 3 we address the interview process?]

4. Other

- we expect to use the Raytheon contract to access Delft. Jon has the action to initiate a discussion with OS&T (Chuck, Walt).

Next meeting: Thursday March 6.