

NWS REQUEST FOR CHANGE FORM

1. WSH TRACKING NUMBER	1A. REV LEVEL	2. DATE RECEIVED
ISCS 0204 Ref: DRG 17033		03/12/20

PART A - COVER SHEET

This form is in three parts. Submitters must complete unshaded blocks in Part A, and as much of Part B and C as possible. If there is no specific required change date, enter 60 days from date submitted. Address questions to NWS Change Management at (301) 713-1373. Submit change requests to the NWSRC mailbox (External: NWSRC@noaa.gov).

3. ORIGINATOR OFFICE NCEP/NCO	4. SUBMITTING AUTHORITY Name: Robert Gillespie Routing Code: W/DISS/DST Phone: 301-427-9693	5. COGNIZANT TECHNICAL INDIVIDUAL Name: Donald Fletcher Routing Code: W/DISS/DST Phone: 301-427-9680	6. ORIGINATOR TRACKING NUMBER NCEP-NCO-2020-01	7. DATE SUBMITTED March 12, 2020
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8. SYSTEMS AFFECTED BY CHANGE <input type="checkbox"/> ASOS <input type="checkbox"/> AWIPS <input type="checkbox"/> CSSA <input type="checkbox"/> CRS <input checked="" type="checkbox"/> DATA PRODUCTS <input type="checkbox"/> EMWIN <input type="checkbox"/> NEXRAD <input type="checkbox"/> RRS <input type="checkbox"/> OTHER (specify)	9. ORD IDENTIFIER
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10. TITLE OF CHANGE
Changes to NWS Senior Duty Meteorologist Administrative Message Product Headers

11. CATEGORY OF CHANGE <input checked="" type="checkbox"/> RC <input type="checkbox"/> PECP <input type="checkbox"/> ECP	12. TYPE OF CHANGE <input type="checkbox"/> DOCUMENTATION ONLY <input type="checkbox"/> HARDWARE <input type="checkbox"/> SOFTWARE <input checked="" type="checkbox"/> DATA
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13. SITES AFFECTED
All

14. STATEMENT OF REQUIREMENT, PROBLEM, OR DEFICIENCY OF EXISTING SYSTEM

The Senior Duty Meteorologist notifies field offices, weather vendors, international meteorological services, and the public regarding the real-time status of NOAA/NWS technical operations via an administrative message with AWIPS PIL ADMNFD and WMO header NOUS42 KWNO. This change will separate the ADMNFD product into the following: 1) an alert administrative message (ADASDM) for significant operational outages/degradation and other critical updates, and 2) an administrative message (ADMSDM) for more routine notifications. This will allow wider dissemination and greater visibility of the most urgent updates, and more targeted distribution of other updates.

15. KNOWN OR PROPOSED SOLUTION

Implement the modifications to Add the product described in Part A, Data Products Supplement, to the EMWIN baseline.

16. ALTERNATE SOLUTIONS
None

17. REQUIRED CHANGE DATE Thursday, May 7, 2020	18. RATIONALE FOR REQUIRED CHANGE DATE Submitter will begin transmitting products on 04/30/20. Early implementation is authorized for implementation activities 1-4 (Part C)	19. PRIORITY <input checked="" type="checkbox"/> ROUTINE <input type="checkbox"/> URGENT <input type="checkbox"/> EMERGENCY
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DRG/CCB/PMC/CMB DECISION

20. DECISION AUTHORITY AND IMPACT LEVEL	<input type="checkbox"/> PMC or NWS CMB DECISION REQUIRED	<input checked="" type="checkbox"/> CCB LEVEL ONLY	<input type="checkbox"/> FAST TRACK	<input type="checkbox"/> MAJOR CHANGE	<input checked="" type="checkbox"/> MINOR CHANGE
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21. CCB LEVEL DECISION	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DISAPPROVED	SIGNATURE Robert Gillespie /s/
	<input type="checkbox"/> RECOMMEND APPROVAL	<input type="checkbox"/> REFERRED TO OSIP	DATE SIGNED March 23, 2020

FOR USE ONLY WHEN PMC or NWS CMB DECISION REQUIRED

22. PMC OR NWS CMB DECISION	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DISAPPROVED	SIGNATURE/DATE
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PART C - CHANGE AND IMPLEMENTATION ACTIVITIES

Submitters should propose implementation actions; WSH will assist with and supplement actions or required statements when necessary.

3. IMPLEMENTATION DOCUMENTS REQUIRED

Engineering Modification Note
 Software Release Notes
 Other Document (Specify) _____

ADDITIONAL IMPLEMENTATION INSTRUCTIONS

4. IMPLEMENTATION ACTIVITY REQUIRED	5. RESPONSIBLE PERSON AND OFFICE	6. REQUIRED COMPLETION DATE	7. DOCUMENT OR ACTION REQUIRED TO VERIFY COMPLETION
1. Post this RC on the ISCS DRG web page.	G. Banks – DISS/DST	04/17/20	Notify Don Fletcher, DISS/DST, of completion.
2. Modify the EMWIN product baseline per description in Part A – Data Products Supplement.	D. Fletcher – DISS/DST	04/17/20	Notify Don Fletcher, DISS/DST, of completion.
3. Modify the EMWIN switching directory to add the products listed for addition per description in Part A – Data Products Supplement.	R. Robinson or W. Smith – NCEP/CO/PMB	04/22/20	Notify Don Fletcher, DISS/DST, of completion.
4. Verify the products have been added in EMWIN.	D. Fletcher – DISS/DST	04/24/20	Notify Don Fletcher, DISS/DST, of completion.
5. Modify the EMWIN switching directory to delete the product listed for deletion per description in Part A – Data Products Supplement.	R. Robinson or W. Smith – NCEP/CO/PMB	05/05/20	Notify Don Fletcher, DISS/DST, of completion.
6. Verify the product has been deleted from EMWIN.	D. Fletcher – DISS/DST	05/07/20	Notify Don Fletcher, DISS/DST, of completion.
7. Notify end users and workstations vendors of product changes under the "Notifications" section on the ISCS Homepage.	G. Banks – DISS/DST	05/07/20	Notify Don Fletcher, DISS/DST, of completion.
8. Notify the EMWIN Program Manager and the NWS DRG < drbcm@noaa.gov > that the task is complete.	D. Fletcher – DISS/DST	05/07/20	Email EMWIN PM and NWS DRG a notification of completion