

NWS REQUEST FOR CHANGE FORM	1. WSH TRACKING NUMBER	1A. REV LEVEL	2. DATE RECEIVED
	ISCS 0138 Ref: DRG/AWIPS RC 15330Rev1		01/04/2017

PART A - COVER SHEET

This form is in three parts. Submitters must complete unshaded blocks in Part A, and as much of Part B and C as possible. If there is no specific required change date, enter 60 days from date submitted. Address questions to NWS Change Management at (301) 713-1373. Submit change requests to the NWSRC mailbox (External: NWSRC@noaa.gov).

3. ORIGINATOR OFFICE RLX	4. SUBMITTING AUTHORITY Name: Robert Gillespie Routing Code: W/DISS/DST Phone: 301-427-9693	5. COGNIZANT TECHNICAL INDIVIDUAL Name: Karyn Knoll Routing Code: W/DISS/DST Phone: 301-427-9704	6. ORIGINATOR TRACKING NUMBER ERH905	7. DATE SUBMITTED 01/04/2017
8. SYSTEMS AFFECTED BY CHANGE <input type="checkbox"/> ASOS <input type="checkbox"/> AWIPS <input type="checkbox"/> CSSA <input type="checkbox"/> CRS <input checked="" type="checkbox"/> DATA PRODUCTS <input checked="" type="checkbox"/> EMWIN <input type="checkbox"/> NEXRAD <input type="checkbox"/> RRS <input type="checkbox"/> OTHER (specify)				9. ORD IDENTIFIER
10. TITLE OF CHANGE Add Climate Summary and RER Products for Clarksburg, WV - EMWIN				
11. CATEGORY OF CHANGE <input checked="" type="checkbox"/> RC <input type="checkbox"/> PECP <input type="checkbox"/> ECP		12. TYPE OF CHANGE <input type="checkbox"/> DOCUMENTATION ONLY <input type="checkbox"/> HARDWARE <input type="checkbox"/> SOFTWARE <input checked="" type="checkbox"/> DATA		
13. SITES AFFECTED EMWIN				
14. STATEMENT OF REQUIREMENT, PROBLEM, OR DEFICIENCY OF EXISTING SYSTEM Modify the EMWIN baseline and data stream in response to DRG RC 15330Rev1, which adds five (5) climate/record report products for Clarksburg, WV to the EMWIN baseline.				
15. KNOWN OR PROPOSED SOLUTION Add the products described in Part A, Data Products Supplement, to the EMWIN product baseline and the switching directory.				
16. ALTERNATE SOLUTIONS n/a				
17. REQUIRED CHANGE DATE 02/01/2017	18. RATIONALE FOR REQUIRED CHANGE DATE Rationale provided in the DRG RC referenced in Block 1. Implementation delayed pending EMWIN PM review/approval, and NWS Critical Weather Day (CDW) declarations.		19. PRIORITY <input checked="" type="checkbox"/> ROUTINE <input type="checkbox"/> URGENT <input type="checkbox"/> EMERGENCY	
DRG/CCB/PMC/CMB DECISION				
20. DECISION AUTHORITY AND IMPACT LEVEL	<input type="checkbox"/> PMC or NWS CMB DECISION REQUIRED <input checked="" type="checkbox"/> CCB LEVEL ONLY <input type="checkbox"/> FAST TRACK		<input type="checkbox"/> MAJOR CHANGE <input type="checkbox"/> MINOR CHANGE	
21. CCB LEVEL DECISION	<input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED <input type="checkbox"/> RECOMMEND APPROVAL <input type="checkbox"/> REFERRED TO OSIP		SIGNATURE <i>Robert Gillespie</i>	
			DATE SIGNED February 8, 2017	
FOR USE ONLY WHEN PMC or NWS CMB DECISION REQUIRED				
22. PMC OR NWS CMB DECISION	<input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED		SIGNATURE/DATE	

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PART C - CHANGE AND IMPLEMENTATION ACTIVITIES

Submitters should propose implementation actions; WSH will assist with and supplement actions or required statements when necessary.

3. IMPLEMENTATION DOCUMENTS REQUIRED

Engineering Modification Note
 Software Release Notes
 Other Document (Specify) _____

ADDITIONAL IMPLEMENTATION INSTRUCTIONS

4. IMPLEMENTATION ACTIVITY REQUIRED	5. RESPONSIBLE PERSON AND OFFICE	6. REQUIRED COMPLETION DATE	7. DOCUMENT OR ACTION REQUIRED TO VERIFY COMPLETION
1. Post this RC on the ISCS DRG web page.	G. Banks – DISS/DST	02/10/17	Notify Karyn Knoll, DISS/DST, of completion.
2. Modify the EMWIN product baseline per description in Part A – Data Products Supplement.	D. Fletcher – DISS/DST	02/10/17	Notify Karyn Knoll, DISS/DST, of completion.
3. Modify the EMWIN switching directories per description in Part A – Data Products Supplement.	R. Robinson or W. Smith – NCEP/CO/PMB	02/13/17	Notify Karyn Knoll, DISS/DST, of completion.
4. Verify the products have been modified in EMWIN.	D. Fletcher – DISS/DST	02/13/17	Notify Karyn Knoll, DISS/DST, of completion.
5. Notify end users and workstations vendors of product changes under the "Notifications" section on the ISCS Homepage.	G. Banks – DISS/DST	02/13/17	Notify Karyn Knoll, DISS/DST, of completion.
6. Notify Program Manager that the task is complete.	K. Knoll – DISS/DST	02/13/17	Email PM a notification of completion