Department of Commerce ▪ National Oceanic & Atmospheric Administration ▪ National Weather Service

|  |
| --- |
| ***NATIONAL WEATHER SERVICE***  ***SUPPLEMENT*** ***-***  ***APPLICABLE TO***  ***-***  ***MM DD, YYYY*** |
| ***Policy Directive Name, NWSPD*** ***-***  ***Procedural Directive Name, NWSI     -*** |
| ***SUBJECT TITLE*** |
|  |
| **NOTICE:** This publication is available at: <http://www.weather.gov/directives/>. |
| **OPR:** OPR code (Name of Author) **Certified by:** Certified by code (Name of Certifier)  **Type of Issuance:** |
| ***SUMMARY OF REVISIONS:*** If it is an initial issuance, annotate “This is a new supplement”, and then include a short summary highlighting the major points of the new document. If updating an existing policy, annotate “This supplement supersedes…” and enter the number, title and date of the version being superseded. Then, list the changes being made. If no content change is made, annotate “This routine update is made to keep the document current in the NWS Directives system. No content change was made” |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approving Authority Name Date

Approving Authority title

Insert main document text here.

**Title of Supplement**

**Table of Contents Page**

1. [Title of Section X](file:///C:\Users\Mike\AppData\Local\Temp\Draft-NWSI%201-101%20-%209-22-21%20-%20Consolidated%20with%20OGC%20edits-1.docx#_TOC_250058)
2. [Title of Section X](file:///C:\Users\Mike\AppData\Local\Temp\Draft-NWSI%201-101%20-%209-22-21%20-%20Consolidated%20with%20OGC%20edits-1.docx#_TOC_250058) 
   1. [Title of Subsection X](file:///C:\Users\Mike\AppData\Local\Temp\Draft-NWSI%201-101%20-%209-22-21%20-%20Consolidated%20with%20OGC%20edits-1.docx#_TOC_250058) 
      1. [Title of Sub-Subsection X](file:///C:\Users\Mike\AppData\Local\Temp\Draft-NWSI%201-101%20-%209-22-21%20-%20Consolidated%20with%20OGC%20edits-1.docx#_TOC_250058)
      2. [Title of Sub-Subsection X](file:///C:\Users\Mike\AppData\Local\Temp\Draft-NWSI%201-101%20-%209-22-21%20-%20Consolidated%20with%20OGC%20edits-1.docx#_TOC_250058)
3. [Title of Section X](file:///C:\Users\Mike\AppData\Local\Temp\Draft-NWSI%201-101%20-%209-22-21%20-%20Consolidated%20with%20OGC%20edits-1.docx#_TOC_250058)

(Start the narrative a couple lines below the TOC).

Insert first appendix text here. (If appendices are not needed, delete this page.)

To add more appendices: (1) Go to the "Insert" menu and select "Break". Under "Section Break Types," select "Next page", then click "OK".

(2) Next, go to the "Format" menu, select "Styles and Formatting". The Task Pane will display on your right. Find the style called "Heading 1, Appendix Title". Click on it. Your next Appendix Header will display, along with a footer.

(Delete shaded prompts after use.)